# SILVER CREEK TOWNSHIP BOARD OF TRUSTEES Regular Monthly Meeting Minutes June 12<sup>th</sup>, 2024 6:30 pm | Township Hall

- A. Called to Order at 6:30pm
- B. Pledge of Allegiance led by Clerk Honn
- C. Roll Call Attendance: All Present Behnke, Honn, Braman, Feirick, Glynn Absent – none
- D. Approval of Agenda was carried with unanimous support with a voice vote
- E. Call for Public Comment was open and closed at 6:31pm. No comments presented.
- F. Motion to approve the Consent Agenda: (includes Motions 1 thru 11) was read by Supervisor Braman, moved by Treasurer Behnke, supported by Clerk Honn and carried with a roll call vote: Yes - Honn, Braman, Feirick, Glynn, Behnke
  - 1. Motion to approve minutes from May 8<sup>th</sup> regular meeting
  - 2. Motion to approve Bills & Claims from the General Fund totaling \$65,329.59
  - 3. Motion to approve Bills & Claims from the Building Dept Fund totaling \$27,023.53
  - 4. Motion to approve Bills & Claims from the Public Safety Fund totaling \$5,628.00
  - 5. Motion to approve Bills & Claims from the Sewer Fund totaling \$879.86
  - 6. Motion to approve Bills & Claims from Magician Lake Weed Fund totaling \$3,200.00
  - 7. Motion to approve Bills & Claims from Indian Lake Weed SAD \$2,922.34
  - 8. Motion to approve MMTA membership for Treasurer \$99
  - 9. Motion to approve MAMC membership for Clerk \$75
  - 10. Motion to approve Magician Lake Fireworks application
  - 11. Motion to approve Indian Lake Fireworks application

### G. Reports to the Board

- a. Clerk's Report Honn distributed the L-4029, additional training options thru MTA, and the Revenue & Expenditure report for review.
- b. Treasurer's Report Behnke distributed the Investment Report.
- c. Communications

### H. Public Safety Updates/Discussions

- Ambulance Braman reiterated that the collective townships were still seeking a permanent or long-term contract with SMCAS, talks have ensued, but still working on a solution for ambulance coverage.
- b. Fire Chief Hartman discussed the report and updated the board on the new training facility and a new engine purchase.

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- c. Police Undersheriff Roach reported to the board about the progress of the new recruits. The Cass County Sheriff's Office has been and will do more boat safety checks. Please contact them for information on Boat Safety classes.
- d. Building, Zoning & Blight Sgt Sheilds gave report on the blight and code enforcement updates. He reported that one property had secured a grant thru the County land bank and will be getting that cleaned up and demolished at no cost to Silver Creek.

### I. Commissions & Board reports

- a. Parks & Recreation meets at the Township Hall June 18<sup>th</sup>
- b. Planning Commission meets on June 26<sup>th</sup> at 7:00pm
- c. Sewer meets June 13<sup>th</sup> at 1:30pm
- d. Board Of Review Meets 2<sup>nd</sup> week in July

### J. Motions:

- 12. (Braman moved, Honn supported) Motion to approve contract with Gambridge & Co for Audit services in the amount of \$13,650.00 carried with a roll call vote: Yes - Braman, Feirick, Glynn, Behnke, Honn No-None
- 13. (Behnke moved, Feirick supported) Motion to approve letter of engagement/contract with Maner Costerisan for their accounting consulting services as well as approve early payment schedule if necessary. After several questions and concerns were voiced, Trustee Glynn motioned to withdraw the previous motion and table this for 1 month, Feirick supported. Motion was tabled for 1 month by roll call vote: Yes -Feirick, Glynn, Honn No – Behnke, Braman
- 14. (Feirick moved, Honn supported) Motion to approve demand for payments from the Tax accounts Discussion ensued and Treasurer Behnke requested more time to check the calculations and suggested to table this until consulting with the accountant. Trustee Glynn moved to nullify original motion and table this for 1 month, Honn supported. Motion tabled for 1 month by roll call vote:

Yes – Braman, Feirick, Glynn, Behnke, Honn No – None

15. (Glvnn moved, Honn supported) Motion to disable the old accounting software (QuickBooks) effective June 30<sup>th</sup>, 2024 carried with a roll call vote: No – None

Yes –Glynn, Behnke, Honn, Braman, Feirick

- 16. (Honn moved, Glynn supported) Motion to approve wage increase for Assessor salary to \$43,344.00 (3.2%COLA) carried by roll call vote:
  - Yes –Behnke, Honn, Braman, Feirick, Glynn

No-None

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17. (*Braman moved*, *Feirick supported*) Motion to approve \$1500.00 for Handicap Ramp for Russom Park. *After discussion it was determined that the quote was overestimated and this may not be needed. Braman motioned to withdraw the motion, Glynn supported.* Motion withdrawn by roll call vote:

Yes –Honn, Braman, Feirick, Glynn, Behnke No – None

- K. Call for Public Comment was open & closed at 7:15pm: no comments presented.
- L. Motion to Adjourn was motioned by Feirick, supported by Honn and carried with unanimous support by voice vote at 7:16pm

Next meeting is July 10, 2024 at 6:30pm