

**MINUTES**  
**REGULAR BOARD MEETING (7:00 pm)**  
**SILVER CREEK TOWNSHIP**  
**AUGUST 11, 2021**

**Regular Meeting called to order – 7PM**

**Pledge of Allegiance recited**

**Roll Call – Present:** Clerk Behnke, Supervisor Saunders, Trustee Braman, Trustee Glynn.

**Absent** – Treasurer Kuriata.

**Public comment**

**Auditor Presentation-**Patrick Sage, Senior Manager at Kruggel/Lawton. Thank you to Clerk Behnke and Treasurer Kuriata for providing everything they needed for their audit in a timely fashion. The accuracy of the numbers provided, they have very little to adjust and accurately reflect the reports you see monthly. They are happy to report an unmodified opinion, which is clean and the highest form of auditor opinion you can receive. The township has a robust governmental fund balance and this demonstrates good prudence and stewardship by not taking out bonds or taking on debt to pay for projects. Our financials are well within the norms of a township of our size and operation and the number of activities we have going on, including special assessment districts. Sewer funds (proprietary fund) are healthy, have significant assets and operating at a minimal cost which is exactly what they want to see. They are happy to report there are no compliance or budgetary issues to report to the state. The township can expect to receive up to \$330K from CARES act but those funds are restricted and he will work with us through this process to make sure we comply with the regulations for their use. He and his staff are available for any questions from the board throughout the year. Also, he noted the more special assessment districts we have, the more they have to audit and the more the audit costs. He noted that the township is not legally bound to provide a special assessment district. He understands that there are some times where townships want to help, but they often don't realize how much work it is for the township.

**Approval of Agenda** – Supervisor added shrub removal bid; Clerk added R21-18. Glynn/Braman  
Yes (4): Clerk Behnke, Supervisor Saunders, Trustee Braman, Trustee Glynn

No (0): None

Motion passed.

**Consent Agenda (Monthly reports and bills/claims)**

1-Approval of the Minutes from prior meetings.

2-Communications –

3-Health and Safety Services Reports – attached

- |                    |  |
|--------------------|--|
| a-Police Report    | 193.5 hours, 40 complaints; 16 warnings; 7 tickets;<br>2 accidents; 7 assists; 5 liquor inspections-no violations. |
| b-Indian Lake VFD  | No report  |
| c-Sister Lakes VFD | 17 calls   |
| d-Ambulance        | Pride Care - 22 calls-11 P1; 11 P2   |

4-Permits: Bldg-2; Zone-2; plumb/mech-9; elec-15;

5-Treasurer's Report- trial balances- GF bal. \$481,442.43; ILS bal. \$466,119.32.

6-Approval of monthly Bills and Claims

Motion to approve consent agenda

Glynn/Behnke

Yes (4): Supervisor Saunders, Trustee Braman, Trustee Glynn, Clerk Behnke

No (0): None

Motion passed by roll call vote

**OPERATIONAL REPORTS**

Parks & Recreation Committee – Trustee Glynn assisted with repairs at Russom Park and is checking into purchase of playground chips as previously approved by this board.

Planning Commission Report – Trustee Braman – no meeting in August, next is 9/22/21.

Police - Supervisor Saunders reported Chief Grice submitted an application for an ORI to MSP/LEIN and it could take 4-6 weeks to obtain the new identifier number.

Sewer - Indian Lake and Sister Lakes Sewer – no report.

Zoning Appeals Board Report – Trustee Glynn – next meeting is Tuesday August 31, 2021 7:00 pm.

Lake Board – Trustee Braman – Members are as follows:

Chairman – Jeff VanBelle, County Drain Commissioner

Secretary – Ryan Laylin, County Commissioner

Treasurer – Jim Rubino, Pokagon Township Representative

Member – Angelo Ippolito, Indian Lake Representative

Member – Mick Braman, Silver Creek Township Trustee and Representative

They will be securing an attorney soon. When meeting dates are scheduled, they will share that and other information with this township so it will be shared with the public via the website.

**NEW BUSINESS**

<p>Motion to table new Silver Creek Zoning Map to next meeting 9/8/21.          Motion passed via voice vote.</p>	<p><i>Glynn Saunders</i></p>
<p>Motion to approve scanning of building plans by Graphic Sciences for the building department in accordance with retention schedule, in an amount up to \$7,000.00; this includes any necessary budget amendment or line-item transfer to cover this expense.</p> <p>Roll call vote:          Yes (4): Trustee Braman, Trustee Glynn, Clerk Behnke, Supervisor Saunders          No (0): None          Motion passed.</p>	<p><i>Behnke Saunders</i></p>

<p>Motion to approve updated FOIA Procedures and Guidelines policy.</p> <p>Amend motion to: approve the following updated items: FOIA Procedures and Guidelines policy, Inspection of Records policy, Public Summary of FOIA Procedures and Guidelines forms.</p> <p>Roll call vote:  Yes (4): Trustee Glynn, Clerk Behnke, Supervisor Saunders, Trustee Braman.  No (0): None  Motion passed.</p>	<p><i>Saunders Braman</i></p> <p><i>Glynn Behnke</i></p>
<p><i>Motion to approve updated Inspection of Records Policy – see motion above to combine with other FOIA related motions/forms</i></p>	
<p><i>Motion to approve updated Public Summary of FOIA Procedures and Guidelines forms – see motion above to combine this with other FOIA related motions/forms.</i></p>	
<p>Motion to table Land Division Ordinance (R21-17) to next meeting 9/8/21.  Motion passed via voice vote.</p>	<p><i>Saunders Behnke</i></p>
<p>Motion to approve a bid for brush and fence removal on the east side of the township property, from Total Tree Care, LLC for \$1,200.00.  (Other bids were: MTL\$1,560.00 &amp; Mitchell Lawn care \$3,187.56)  Roll call vote:  Yes (4): Clerk Behnke, Supervisor Saunders, Trustee Braman, Trustee Glynn  No (0): None  Motion passed.</p>	<p><i>Saunders Glynn</i></p>
<p>Motion to approve R21-18, Debt Elimination Plan for Inn-D-Inn Drive as recommended by auditor.  (This is an annual resolution until paid in full).</p> <p>Roll call vote:  Yes (4): Supervisor Saunders, Trustee Braman, Trustee Glynn, Clerk Behnke  No (0): None  Motion passed; resolution adopted.</p>	<p><i>Behnke Glynn</i></p>

**DISCUSSION**

Parcel 14-130-002-017-10, 29750 M-152 – conditional rezoning – still under review to find the original order for this conditional rezoning.

**CONTINUED BUSINESS**

Motion to amend R21-15 (After the fact permit fees) by adding the effective date of 9/1/21.  Roll call vote: Yes (3): Trustee Braman, Trustee Glynn, Clerk Behnke No (1): Supervisor Saunders  Motion passed; resolution amendment adopted.	<i>Glynn Braman</i>

**Public Comment**

**Motion to Adjourn**

Saunders/Braman

Motion passed by voice vote.  
Adjourned at 9:25 pm.

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